

Town of Kensington
Public Library Trustee Meeting
Thursday, December 19, 2024

Minutes

Present: Susie Gilbert, Director; Susan Bascom, Trustee and Chairperson; Matthew Dow, Trustee and Treasurer; Amanda Morrill, Trustee and Secretary

Meeting called to order: 4:30 pm

November minutes were approved

Statistics:

Visits and physical circ down from last month but up from last year, total circ up, total streaming down from last month. Museum usage up. Kelsey Plourde to put out a flyer for KES.

Quick books budget report: New laptop purchased for Dana \$1500. Holiday bonuses for staff are processing. On budget for the year.

Apex update- six checks to Apex cleaning had been resubmitted and overdrew account. Fraud forms signed and returned to the bank, pending response from the bank. Will consider changing to TD Bank after resolution, rest of the town is using TD Bank and possibly have protection plan. Will send email to Kathy for more information.

Past events:

11/19 Michael Tougias- Extreme Survival *virtual 25 people

11/23 Julie Cyr- Felting xmas ornaments *in-person 11 attended

12/7 PTO holiday market- 60 kids for crafts

12/10 Santa party- 40 people

Upcoming events:

Donation from friend of Susie's for \$1000 to cover 4 Jane Oneail events next year

Ongoing Business:

-Review of policies: Bed Bug and Interlibrary Loan policies approved

-Policy on Posting Information by Public reviewed, Matthew to make edits will be approved at Jan meeting

Next meeting: Wednesday January 15th 4:30pm

Meeting adjourned at 5:25

