

Town of Kensington
Public Library Trustee Meeting
Thursday, October 24, 2024
Minutes

Present: Susie Gilbert, Director; Susan Bascom, Trustee and Chairperson; Matthew Dow, Trustee and Treasurer; Amanda Morrill, Trustee and Secretary

Meeting called to order: 4:30 pm

September minutes were approved

Statistics:

Visits down, physical circ down from summer but up from this time last year. Total circ down from aug but up from last year.

Streaming consistent with past few months

Museum usage -none; look at dropping a few museum passes that are not being used. Will address them on an individual basis as they are due to be renewed.

Quick books budget report:

September bills paid, \$13,000 remaining in budget for operating expenses, \$23,000 total including payroll

Past events:

10/16 Chris Schadler- Coyotes 25 people in attendance

10/23 Jeffrey Zygmunt- Edgar Allen Poe 15 in attendance

After school programs- every Thursday through the fall. Each event is full with waiting lists.

Annual Friends meeting 10/8

Exeter Friends sharing event 10/10

Upcoming events:

11/13 Jane Oneail- Rembrandt and Vermeer *virtual

11/17 Dan Billin on NH Rattlesnakes *in-person

11/20 Michael Tougias- Extreme Survival *virtual

11/23 Julie Cyr- Felting xmas ornaments *in-person

New business

-Holiday hours set for 2025:

Closed New Years day (1/1)

Juneteenth (6/19)

July 4th and 5th

Veterans Day (11/11)

Thanksgiving and Fri after

Christmas eve and day

Close early New Years eve

-Furnace update- quick fix \$195, furnace is old hoping to wait until addition

-Staff meetings: Close at 4pm for staff meetings, Wednesday once every other month

-KPL library emails going to junk folder for those with gmail accounts- Susie will look into this

Ongoing Business:

-Budget: Selectman meeting- Mon 10/28th at 6:30. Matthew, Susie, and Susan plan to attend. Library will be first on the agenda. Will clarify with Kathy prior to meeting how they arrived at proposed payroll expenses, were SS and medicare tax deductions included in past years?

Increase in "Other Services" line item for phone and internet

-Friends of KPL: have \$20,000 in the bank, have offered to pay for museum passes for 2025 and/or will contribute to addition

-Update from social trustees re: addition planning- list of possible donors has been compiled, social trustees are writing letters to set up meetings with them

-Review of policies: will review bed bug and interlibrary loan policies in Nov

Next meeting: Wednesday November 20th 4:30pm

Meeting adjourned at 5:30